

Canadian Sheep Federation 2018 Annual General Meeting Minutes
Friday November 30th, 2018
Radisson Hotel and Conference Centre Calgary Airport , Room Empress A
Calgary, Alberta

Present: Phil Kolodychuk, Joseph Leck, Brian Greaves, Morgan Moore, Ted Skinner, Liezel Kennedy, Jocelyne McGraw, Sheri Schweb, Harry Elsinga and Corlena Patterson (Secretariat).

Observers: Allan Ribbink, Gord Schroeder, Anne Brunet-Burgess, Rob Jennings, Phil Schlump, Bret Hess, Donald Boucher, Linda Fox and Kate Basford.

The meeting was called to order at 2:05 pm MDT.

Declaration of voting members:

British Columbia- Sheri Schweb
Saskatchewan – Liezel Kennedy
Manitoba-Morgan Moore
New Brunswick – Jocelyne McGraw
Prince Edward Island – Harry Elsinga
Nova Scotia – Joseph Leck
Independent – Phil Kolodychuk
Canadian Co-operative Wool Growers Limited – Brian Greaves
Canadian Sheep Breeders Association – Ted Skinner

Introduction and Chairman's Year in Review: CSF Chair, Phil Kolodychuk, welcomed attendees to the 2018 Canadian Sheep Federation Annual General Meeting. Phil acknowledged that he would be stepping down this year after seven years on the Board, noted his continued support for the Canadian Sheep Federation and willingness to continue to help.

Approval of the 2018 AGM Agenda: No revisions were made to the draft AGM agenda.

Motion: Kate moved, Harry seconded approval of the agenda with the noted addition.
Motion carried.

Approval of 2017 AGM Minutes: 2017 AGM Minutes were reviewed with no questions or revisions.

Business arising from 2017 AGM minutes: There was no business arising from the 2017 AGM Minutes.

Motion: Sheri moved, Ted seconded approval of the 2017 AGM Minutes as presented.
Motion Carried.

Review of 2017-18 audited financial statements: The Board reviewed audited financial statements for FY 2017-18. The Treasurer elaborated on the statements, including;

- CWD Fund Salaries and Benefits expenses were under budget by approximately \$10,000, the result in a delay in work by the new Status Assessor due to delayed program amendments by the Canadian Food Inspection Agency. The CFIA delayed the process for the entire program by approximately six months.
- There is a significant negative fund balance in the GF2-AS-045 project due to an aging AAFC A/R for project reimbursements. In total, AAFC owes the CSF in excess of \$190,000 in project reimbursements for which claims were submitted in July 2018 for projects that wrapped up March 31, 2018.
- There is a balance of \$838 in the Research Fund that if moved to the General Fund, would allow the Research Fund to be closed. This Fund has been inactive for a number of years.

The Board reviewed the FY2017-18 Audit letter, noting the following statements from the auditor:

- We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion;
- In our opinion, the financial statements present fairly, in all material respects, the financial position of Canadian Sheep Federation as at August 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Motion: Morgan moved, Jocelyne seconded approval of the financial statements as presented. Motion carried.

Motion: Harry moved, Liezel seconded that the Research Fund balance be moved to the General Fund and the Research Fund closed. Motion carried.

Review of 2018-19 approved budget: The Board reviewed the FY2018-19 budget approved prior to the beginning of the fiscal year. The budget includes increased *Salaries and Benefits* in the CWD Fund even though the fund ran under budget in the previous fiscal year. This is due in part to the delayed work noted in the Financial Statement discussion, which is deferred to this coming year.

Review of Audit & Finance Committee recommendation of Auditor for the 2018-19 Fiscal Year: The Audit & Finance Committee recommends retaining the current auditor, BDO (Cornwall) for the 2018-19FY.

Motion: Sheri moved, Morgan seconded the appointment of BDO (Cornwall) for the CSF FY2018-19 audit. Motion Carried.

Motion: Joseph moved, Sheri seconded the re-appointment of Dennis Fischer to the Audit & Finance Committee's producer-at-large position. Motion carried.

Committee Reports: Corlena provided Committee updates as well as briefs on various initiatives from throughout the year.

Annual Report: Corlena presented the Annual Report as provided to the Board.

Elections of Office:

Motion: Gord Schroeder and Kate Basford nominated as scrutineers by Joseph Leck, seconded by Harry Elsinga.

The following positions were acclaimed:

Chairman	Allan Ribbink
Vice-Chairman	Morgan Moore
Treasurer	Sheri Schweb
Secretary	Liezel Kennedy

Motion: To destroy the election ballots. Moved by Harry Elsinga; seconded by Joseph Leck. Carried (unanimous).

Newly acclaimed Chair, Allan Ribbink addressed the Board thanking Directors for the appointment. Allan noted the importance the work of the CSF does for the industry and the need for a unified front working together for the good of the industry. Allan pointed to the need for stable funding and the importance it has to bringing members back into the fold. We need a stronger industry not a fractured one...let's get the job done!

BeefChain Presentation: Rob Jennings, Phil Schlump and Dr. Bret Hess made a presentation to the Board regarding their work on BeefChain, a blockchain-based technology used in Wyoming to manage traceability and tracking of assurances and attributes for Wyoming ranchers in a farm-to-fork program.

Rob Jennings – BeefChain Founder and CEO, Managing Partner for AGCert, LLC. Founding Member of the Wyoming Blockchain Coalition and BlockchainLLC.io.

Phil Schlump - Founder of Senware and former lead developer at Allen Systems Group. Assistant in Functional Programming at the University of Wyoming.

Dr. Bret Hess - Director & Associate Dean, College of Agriculture & Natural Resources, University of Wyoming.

Motion: Sheri moved the meeting be adjourned.

Meeting adjourned at 5:54 pm MDT.